

## Among the services offered by FPRS are:

- ◆ General advice regarding the private rented sector,
- ◆ Identifying a suitable property,
- ◆ Requirements for starting or ending a tenancy,
- ◆ Rent and Tenancy Issue Resolution,
- ◆ Tenant/Landlord mediation,
- ◆ Deposit Guarantee service,
- ◆ Tenancy assistance,
- ◆ Financial advice,
- ◆ Signposting or referral to specialist agencies, e.g., legal advice, support services.



### Contact Details:-

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Monday to Thursday  
9.00 a.m.— 5.00p.m.

Friday  
9.00 a.m. — 3.30p.m.

Also through prior arrangement at  
evenings and weekends.

We also hold drop-ins at various venues  
throughout Fife.

For more information please contact us-  
see above



# Fife Private Rental Solutions

Solving your housing need,  
finding your home

## A Guide For Landlords and Tenants





As Fife's Private Rented Sector Advice Hub, Fife Private Rental Solutions (FPRS) has expanded the scope of service to include advice and assistance to anyone interested in the private rented sector (PRS), regardless of their current tenure or circumstance.

### **Help for Tenants**

FPRS can provide advice and assistance with any private rental query including, advice for tenants on sourcing funds required to secure property, assistance in identifying and securing a property and legal advice should there be a problem within a private tenancy.

### **Help for Landlords**

For landlords, FPRS provides a bespoke service including advice and guidance on all legislative property requirements, mediation/resolution of any issues with tenancy/tenants, and the opportunity to securely advertise any empty properties within their portfolio, with tenant matching opportunities also offered.

In addition to the above, FPRS manage Trust in Fife's Tenancy Share Option.

### **General advice regarding the private rented sector:**

Some of the services FPRS offer advice about, within the PRS, are:

- ◆ Affordability for individuals and families looking to rent a private property,
- ◆ Advice with finding a suitable property and carrying out a viewing,
- ◆ Alternative funding options to help secure a property,
- ◆ Rights & responsibilities of signing a Private Residential Tenancy (PRT) and giving Notice – for tenants and landlords,
- ◆ Preparing the correct paperwork, certificates and ensuring the property meets regulated standards – for landlords.

### **Help with tenancy sustainment:**

*Need help setting up your home?*

- ◆ FPRS can provide advice and assistance to help.

*Struggling to find essential furniture or access services?*

- ◆ FPRS can guide you through funding applications and search sites,
- ◆ FPRS can refer you for appropriate support.



### **Rent Resolution and Financial Assistance:**

Where a payment of rent has been interrupted, payment negotiation between parties has failed, or there has been loss of employment or difficulties navigating the benefits system, FPRS will:

- ◆ Work on solving the issue, offer mediation and advice to landlords and tenants,
- ◆ Negotiate formal re-payment agreements between both parties, where appropriate.
- ◆ Provide further advice and financial assistance to negate future financial issues,
- ◆ Refer to appropriate services to assist in tenancy sustainment.

### **Issue Resolution and Tenancy Assistance:**

FPRS will endeavour to assist landlords and tenants in finding solutions to issues related to sustaining a tenancy, some examples:

- ◆ My landlord is not carrying out repairs.
- ◆ The neighbours constantly complain about my tenants, but I cannot get to the bottom of the problem.
- ◆ My tenant seems to have difficulty understanding or remembering everyday responsibilities.

FPRS will broker an acceptable solution for both parties. We offer an enhanced service to help identify support needs, enabling tenants to sustain their accommodation and prevent homelessness.